

# Vacancy for the post of Executive - Guarantee Administration

**National Credit Guarantee Institution Limited (NCGIL)**

## **Post of Executive - Guarantee Administration**

### **Key Qualifications and Experience:**

- A degree in commerce, business or economics, accounting, finance, business administration or an equivalent qualification from a recognized university or equivalent professional qualification(s) from recognized institutes.
- A minimum of 4 years of experience in banking/Financial sector with not less than 2 years exposure in directly handling MSME lending. With proven skills of evaluation (Financial/Market/Risk) of MSME credit proposals independently with ability to make the right decision.
- Proficiency in Microsoft Office, with strong skills in Excel and data analytical skills.

### **Skills, Attributes and Competencies Required:**

- A strong understanding of MSME eco system and challenges and solutions to access to finance for this sector. A fair knowledge in gender financing/environmentally friendly businesses would be an advantage.
- Demonstrate strong communication skills, with an add advantage of managing 3<sup>rd</sup> language.
- Ability to maintain consistent and high levels of performance.
- Strong relationship management skills with the own team/FIs and all other stakeholders.

### **Selection Process:**

Selection will be made through a comprehensive interview process and please note that only qualified candidates will be notified at all stages of the selection process.

If you are interested and possess the relevant qualifications, please forward your complete resume in PDF format with contact details of two non-related referees to **info@ncgil.lk** within 7 days of this advertisement.

**National Credit Guarantee Institution Limited,  
The Secretariat, 321, 3<sup>rd</sup> Floor,  
Lotus Road,  
Colombo 01**

### **About Us:**

*The National Credit Guarantee Institution Limited (NCGIL) is a Public Private Partnership established between the Government of Sri Lanka and 13 leading Financial Institutions (FIs) to support the country's Micro, Small and Medium Enterprise (MSME) sector. The NCGI provides guarantee facilities to the MSMEs to bridge the collateral shortfall and promote cashflow based lending for viable projects which will foster economic growth and prosperity, overcoming the challenges posed by rapidly changing market demands, technological shifts, and capacity limitations.*

*We're looking for proven leaders to manage relationships, lead a dynamic team, deliver targets with out-of-the-box thinking, be data-driven and people-focused.*

*If you are a candidate who wants to impact and accelerate the growth of the MSME sector, join us!*